

VILLAGE OF GREENWOOD LAKE

SPECIAL VILLAGE BOARD MEETING

FRIDAY, MARCH 1, 2024

VILLAGE OF GREENWOOD LAKE

PO BOX 7, 18 CHURCH STREET

GREENWOOD LAKE, NY 10925

Mayor Matthew Buckley called to order the Special Village Board Meeting at 10:03 am on March 1, 2024, for the Village of Greenwood Lake located at 18 Church Street in Greenwood Lake, NY.

The following persons were present:

- Mayor Mathew Buckley
- Deputy Mayor Kelli Kelm
- Trustee Chad Sellier
- Trustee Thomas Howley

The following person(s) were absent:

- Trustee Nancy Clifford

Board Discussion:

Mayor Buckley asked Village Clerk Katherine Holder to explain the grant that we were applying for.

Grant for Local Government Records Management Improvement Fund is a multi-teared grant in which they will come in and assess our records and document what records we have and help put them in a better order. They will also notify the clerk's office as which documents can be destroyed based on the LGS-1 record retention schedule. Goal will be to have all records digitalized down the road.

To obtain this grant we need to have a resolution making the village clerk the records management officer as well as a resolution to apply for the grant itself.

Resolution #67 is to set the date for the public hearing to adopt local law authorizing a property tax levy in excess of the limit established by General Municipal Law that we do every year.

Resolutions

Resolution #65: Be IT RESOLVED the Village Board hereby appoints the Village Clerk as the Records Management Officer motioned by Trustee Kelm second by Trustee Howley. 4 Ayes- Mayor Buckley, Trustee Sellier, Trustee Howley, and Trustee Kelm. Absent Trustee Clifford.

Resolution #66: Be IT RESOLVED the Village Board authorizes the mayor to apply for the Local Government Records Management Improvement Fund not to exceed \$25,000. Motioned by Trustee Howley second by Trustee Kelm. 4 Ayes- Mayor Buckley, Trustee Sellier, Trustee Howley, and Trustee Kelm. Absent Trustee Clifford.

Resolution #67: BE IT RESOLVED that, the Village Board hereby sets a public hearing on March 20, 2024, to consider the adoption of a local law authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c. motioned by Trustee Sellier second by Trustee Howley. 4 Ayes- Mayor Buckley, Trustee Sellier, Trustee Howley, and Trustee Kelm. Absent Trustee Clifford.

Executive Session

Motioned by Trustee Kelm second by Trustee Sellier to go into Executive session to discuss personnel issues. 4 Ayes- Mayor Buckley, Trustee Sellier, Trustee Howley, and Trustee Kelm. Absent Trustee Clifford.

Village Board went into executive session at 10:10 am

Village Board came out of executive session at 11:03 am

Adjournment

Motioned to adjourn Special Board Meeting by Trustee Kelm at 11:04 am and seconded by Trustee Sellier. 4 Ayes- Mayor Buckley, Trustee Sellier, Trustee Howley, and Trustee Kelm. Absent Trustee Clifford.

Next Regular Village Board Meeting Scheduled for: March 20, 2024 6:00 p.m.