

Lakeside Farmers Market at Greenwood Lake Guidelines & Procedures Summer/Fall Market

We are pleased to announce that the Lakeside Farmers Market at Greenwood Lake at Winstanley Park on Windermere Ave. is continuing with a full 21-week season market running from **June 8– October 26, 2024** from **9:00 am – 1:00 pm**. In addition to the offerings of our vendors, we will have entertainment and activities to attract customers along with a coordinated social media and print marketing campaign to draw customers to the market. With the unique location on our beautiful lake, we are expecting a robust market that will prove of great value to the vendors and non-profits participating in the Lakeside Farmers Market at Greenwood Lake (LFMGWL).

1. Up to 21 vendor spaces are available. Cost for the entire season is **\$750 for a 10x20 space** and **\$500 for a 10x10 space**. Weekly pop-up vendors may be allowed if space is available for **\$40/market**. Completed application, all applicable licenses, proof of insurance, and payment (cash or check only) must be received by April 29.
2. Vendors must make or grow the products being sold and they must be produced in New York or an adjacent state. All items sold must be approved by the LFMGWL Market Manager. LFMGWL will work to ensure unique product offerings from each vendor and allow only one of each vendor type or product.
3. Vendors will be in the asphalt parking area. Setup begins at 8:00 am and must be completed by 9:00 am. Teardown must be completed by 2:00 pm. Parking will be provided for vendors. Electric hook-up is not available; generators are allowed but must be low impact. Restrooms, hot and cold water, and wi-fi are available to vendors.
4. Vendors must provide all tables, chairs, tents, etc. necessary to operate their booth.
5. Vendors must provide liability insurance with limits not less than \$1,000,000 general aggregate. The Town of Warwick and Village of Greenwood Lake must be listed on your certificate of liability as additional insureds.
6. Vendors must understand the requirements for the products being sold or sampled and provide all permits required by the county and state for participating in a Farmers Market.
For more information on requirements from the Orange County Health Department (<https://www.orangecountygov.com/DocumentCenter/View/4264/Temporary-Food-Service-Farmers-Markets-Fairs-Festivals-and-Fund-Raisers-FAQs-PDF?bidId=>)
For more information on requirements from the New York Department of Agriculture (<https://agriculture.ny.gov/food-safety/food-safety-farmers-markets>)
7. There will be opportunities for local non-profit organizations to participate weekly with no vendor fee required. Applicable food service permits will be required for non-profits selling prepared foods. The schedule will be determined by the LFMGWL Market Manager.

We are excited to provide this new experience for Greenwood Lake and Orange County and look forward to your participation. Additional details will be provided as planning continues. Please contact the LFMGWL Market Manager if you have any questions.

Sincerely,

Karen Wintrow

Karen Wintrow, Market Manager
Lakeside Farmers Market at Greenwood Lake

**Lakeside Farmers Market at Greenwood
Lake 2024 Vendor Application**

Business Name: _____

Contact Name: _____

Address: _____

Business Phone: _____ Mobile Phone: _____

Email Address: _____

Website: _____

Emergency Contact: _____

What products do you sell? _____

Do you understand and have the required Orange County Health Department Permits?

Yes _____ No _____ N/A _____

Do you understand and have the required New York Department of Agriculture Permits?

Yes _____ No _____ N/A _____

Do you have the required Liability Insurance? Yes _____ No _____

Do you have any special requests or accommodations? _____

Complete this application and return it with copies of required permits and insurance plus a check for payment in full payable to Village of Greenwood Lake (include Farmers Market in memo line).

Mail all information and check to:
Karen Wintrow
16 Deer Trail N
Greenwood Lake, NY 10925

Contact Market Manager Karen Wintrow with questions. (lakesidemarketgwl@gmail.com | 937-750-7499)

DEADLINE FOR APPLICATION AND PAYMENT IS APRIL 27.